

**Highlands Business Partnership
 District Management Corporation
 Highlands Business Improvement District
 PO Box 375, 140 Bay Ave, Highlands, NJ 07732
 732-291-4713 F/732-872-1031 www.highlandsnj.com
 Annual Meeting – March 27, 2013**

HBP President, Carla Cefalo Braswell, called the March 27, 2013, for the Annual Meeting and election of the Board of Directors to order at 7:30PM. The meeting was held at Off the Hook, 1 Navesink Ave., Highlands, NJ. HBP President, Carla Cefalo-Braswell read the meeting public notice announcement. There was a quorum with the following in attendance.

Meeting Attendance: P = Present	A = Absent
Ara Jamgochian – P	Kevin Redmond – Planning Liaison – P
Carla Cefalo-Braswell – P	Larry Colby - A
Douglas Lentz – P	Leo Cervantes – A
James Bollerman – A	AJ Solomon - A
Jay Cosgrove – A	Nancy Burton – A
James Filip - A	Rebecca Kane (Council Liaison) – P
Kevin Connelly – Resident - A	Rafaella Lee – P
Kim Slate - P	William Weber - A

HBP Secretary, Rafella Lee and HBP Admin, Diane Keaveny checked the registered HBP members into the election book.

There was one vacant seat for a CPO - Commercial Property Owner:
 Rafaella Lee, Block 38, Lot 8, Gateway View Apartments

There were two vacant seats for Business Operators
 Leo Cervantes, Chilangos, 272 Bay Avenue (also CPO)
 Nancy Burton, In the Garden, 69 Waterwitch Avenue

There was one annual vacant seat for a resident with a valid petition submitted by Kevin Connelly of Shore Drive. The HBP Board is seeking potential candidates to fill the resident seat, as Kevin is no longer able to participate.

The election was uncontested thus the petitions submitted filled all four seats.

A motion was made by Ara Jamgochian to adopt the minutes of the January 30, 2013 meeting and second by Kevin Redmond. All were in favor and the motion carried.

The HBP Treasurer Report was read into the record. The HBP checking account at Valley National Bank has a balance of \$11,529.57.

The Hope for Highlands Treasurer's report was read into the record with a balance of \$198,191.27 of which \$150,000 is allocated for the Robin Hood Grant Program. Rebecca Kane made a motion to accept the Treasurer's reports. Second by Ara Jamgochian, all were in favor and the motion carried.

A motion was made to adjourn at 7:43 by Rebecca Kane and second by Carla Cefalo. All were in favor and the meeting adjourned at 7:43PM.

Submitted By Diane Keaveny